

TO: ATHLETIC DIRECTOR
FROM: FRANK MOONEY, EXECUTIVE DIRECTOR
MASS STATE TRACK COACHES ASSOCIATION
SUBJECT: SINGLE PAYMENT OPTION FOR CROSS COUNTRY MEETS 2013

If you chose to use the **SINGLE PAYMENT SYSTEM**, you need to have completed the process **before September 15th**. What you need to do is look over the **Cross Country** schedule and its entry fees and determine an estimate of what your school's participation level would be and then determine your entry fee costs. Listed below are the names/dates of the meets along with the entry fee information. If you choose the **Single Payment** option, you would then send us a check with the enclosed form filled out for the meets your school will attend.

If at the end of the season, you owe us more money, we will then bill you for the difference at which time you need to send us a check for that amount. **However, if the opposite happens, and you do not use the full amount, we will credit your school toward the winter meets.** This will make the processing of billing and receiving checks much easier for both of us.

Remember, we need the Single Payment Form and money sent to us BEFORE SEPTEMBER 15TH.

**If you have any questions concerning this, please contact me at
508.336.8291 or 508.728.9921.**

**CHECKS NEED TO MADE OUT TO MSTCA, and sent to
Elaine Mooney, 60 Cynthia Road, Seekonk, MA 02771**

Frank Kelley Invite & Coaches Invite.....

Entry fee \$15 **per individual**
\$50 *minimum* per school.....\$120 **maximum per single sex**
\$220 **maximum per school if both girls and boys attend**

Twilight Meet.....

Entry fee \$15 **per individual**
\$50 *minimum* per school...\$130 **maximum per single sex**
\$250.00 **maximum per school if both girls and boys attend**

Saturday, September 28th, Frank Kelley Invite, Wrentham \$ _____
Saturday, October 19th, McIntyre Twilight, Barnstable \$ _____
Saturday, November 2nd, Coaches Invite, Wrentham \$ _____

School Name _____ boys girls both _____
YOU NEED TO ENTER ON DIRECT ATHLETICS FOR "EVERY MEET"