

## MSTCA Executive Committee Meeting – 10/22/18 – Minutes

Present – Lou Tozzi, Charlie Butterfield, Linda Rowbotham, Bill Tilden, Frank Mooney, Joe LeMar, Rick Kates, Jeff Sousa, Steve Nugent, Jim Hoar, Kent Taylor, Tim Cimeno, Mike O'Malley, Zack Lankow, Scott Ouellet, Jayson Sylvain, Ian Butterfield, Mike Miller, Matt Griffin, Sotirios Pintzopoulos

1. Jim called the meeting to order at 6:00 p.m.
2. Review of the minutes from the September 10, 2018 meeting.
  - o No suggested alterations.
  - o Motion to accept (Frank); second (many); passed unanimously
3. 2018 Cross Country Update/Report
  - o Ted Dutkiewicz Invitational – Jim reported the meet was a success; Mike Budd did an excellent job as the meet director.
  - o Frank Kelley Invitational – Jayson reported approximately 3,300 athletes were entered; 16 races total; middle school races need better advertising in order to increase the numbers; championship races were a success; attending coaches continue to applaud the new format; one athlete was transported by ambulance to a nearby hospital and was released later that evening
  - o Bay State Invitational – Frank was in attendance and reported the new course was well-marked; the opening field had patches of deep mud due to the large amount of rain over the preceding days; there was a late-entry who was not charged; Scott expressed concern that our Meet Directors are not being consistent when enforcing our late-entry fee schedules
  - o Wrentham Cup – This meet did not have a lot of entries; Frank believes this meet will grow and become successful in the long run, but the MSTCA has to do a better job getting the word out; some coaches ran in the Open race; Steve Vaitones did the sanctions for the meet, however Charlie mentioned the MSTCA can complete the sanctioning online without the USATFNE.
  - o Twilight Invitational – Jim reported on the previous weekend's meet; there were a total of 3,788 entries; the two-night format was well-received; the local police officers were much happier to have the large crowd split up; there was a huge issue during the week leading up to the meet because the portable lights we usually rent were being used by Columbia Gas while the company repaired the catastrophe in the Merrimack Valley; Tim was the MVP calling almost 100 companies in 5 different states to acquire lights for the meet; Needham won the Large School Bob Glennon Trophy; Dover-Sherborn won the Small School Bob Glennon Trophy; Rick mentioned the money spent by the MSTCA to extend the fence opening made a huge difference regarding safety for all of the races; there were two athletes evacuated by ambulance due to dehydration; Mike M. mentioned he received multiple emails from various coaches who reported the meet was excellent.

#### 4. Finance Committee Update – Chairperson Bill Tilden provided the update

- The Finance Committee’s number one concern at the moment is to accurately determine how much money the MSTCA has as of July 1, 2018
- The MSTCA needs to purchase a computer for the bookkeeper because our financial work is currently being completed on a school computer, and therefore the school could technically see our finances.
- The MSTCA needs to condense our checking accounts from three down to one; which is likely a Board of Trustees issue; currently there are accounts at Hingham Savings, Santander, and Citizen’s Bank
- Frank stated the MSTCA has more money saved in a couple of CDs and that the MSTCA files with both the IRS and the Massachusetts Attorney General’s office
- Bill wondered how many people in the association should be writing checks; he also suggested the MSTCA look into using Arbiter to pay all of our meet workers; Charlie wondered what the start-up funds would equal

#### 5. Reggie Lewis Center Update

- No news regarding the State House
- Frank was hoping to have a portable, raised long jump pit purchased by the MSTCA and installed along the home stretch of the track; pictures of a similar pit set-up were shared with the Committee; an RCC Vice-President stated this could not be installed due to storage issues, but we successfully rebuked the claim.
- Rick received an email during the Executive Committee meeting from the RCC which stated the college would not allow one to be installed this season, if ever
- Mike M. wondered of the possibility of the MSTCA ceasing its use of the facility, and if there was any other facility we could use;
- **Motion** (Tim): Table the potential purchase of the long jump pit; second (Jayson); passed unanimously

#### 6. Board of Trustees Update – Lou Tozzi

- Lou thanked Charlie for acting as the Board’s secretary;
- The BoT conducted 6.5 hours of interviews to fill the MSTCA’s three newest positions: Marketing Director, Bookkeeper, Social Media Director and then made their decisions;
- Lou stated the BoT voted for salary upgrades for the positions of President and Vice-President, but the salaries are on hold while the Board investigates all legal aspects with the IRS and the Attorney General’s office;
- The BoT wants to pay all MSTCA workers more efficiently;
- Frank will be paid a Consultant’s Fee for his work in the State House upon his retirement as Executive Director;
- A question arose if members of the BoT can be paid when serving in other capacities; the BoT is currently investigating this concern
- Charlie O’Rourke has resigned from the Executive Committee to focus his work on the BoT; per the bylaws, Jim will name a member to replace Charlie on the Committee for the remainder of his term

## 7. MIAA Tournament Committee Update

- The MIAA administration proposed all sport committees cut 6% from their budgets; for Cross Country / Track and Field, this would mean eliminating the Thursday portions of the Outdoor Divisional and State Meets.
- Brookline AD Peter Rittenburg made a presentation to the XC/TF committee regarding how unfair this cut is to our sport; the XC/TF committee voted unanimously to reject the MIAA proposal
- Frank stated he asked for a line-by-line-item report for all MIAA meets and has yet to receive an appropriate response
- Therefore the Thursday portion of the Outdoor meets is still active
- How can the MSTCA make a stance in line with Peter's presentation?

## 8. Bib Proposal

- **Motion** (Tim): The MSTCA should purchase a single MSTCA bib for each season (XC, Indoor, Outdoor); second (Kent);
- Discussion: In this way, we can chip the XC bibs early in the season and have them ready to go for each invitational; it will save us a lot of money for shipping; we can ask teams to return unused bibs at each meet and then reissue the bibs at future meets; passed unanimously

## 9. Purchases

- Rick discussed the need for a speaker system which could be used at our Cross Country meets, at the Indoor long jump pit, and as a back-up for Outdoor sites with poor systems.
- **Motion** (Kent): The MSTCA should purchase a \$1,000 - \$1,500 speaker system; second (Ian); passed unanimously
- Rick discussed the idea of purchasing laser measures for Indoor and Outdoor meets; laser measures were used at the Outdoor State Open last spring; these devices greatly reduce the time taken to judge the throws and horizontal jumps; this could solve one of our largest issues with the Outdoor relays; there are both less expensive and more expensive measures available;
- Charlie stated the less expensive Leica systems should be fine for use at the RLTA this winter; he also offered the use of his portable display boards and Field Lynx system for results to be displayed at the pits;
- Multiple members expressed the need to ensure the MTFOA has members who know how to use the system;
- **Motion** (Kent): The MSTCA should purchase three Leica Laser Measuring Systems; second (Frank); passed unanimously
- **Motion** (Bill): The MSTCA should allot \$2,000 for the purchase of a computer for the bookkeeper; second (Rick); passed unanimously

## 10. MSTCA Position Pay Schedule

- Frank requested the Position Pay Schedule which was revised at the September meeting be reconsidered as he believes some jobs were eliminated which should still be active;
- Lou will bring the Schedule back to the Board for it to review whether any eliminated positions should be reinstated

## 11. New Business

- Kent stated the Championship races at the Indoor Coaches Meets will be named in honor of previous athletes who excelled at those races; he asked the Committee for nominees for a few races which have yet to be named.
- **Motion** (Lou): The MSTCA should allot \$200 in discretionary funds to the Meet Director of each of our events for emergency purposes; second (Charlie); passed unanimously
- Matt relayed an invitation from Michael Budd to the Committee to attend the Western Mass Indoor Coaches meeting on 11/19 at 7 p.m. at Holyoke HS.
- Frank distributed a document concerning security procedures and questions regarding the RLTAAC; Frank stated we need to be proactive, continue to update our system, and fine-tune our emergency reaction; this should be done for Outdoor as well; Frank asked the Committee to review the document and share ideas with him; Lou suggested a subcommittee be formed to help out
- **Motion** (Charlie): The MSTCA should contribute \$200 towards Dick Baker's retirement as a thank you for all of his work over the years on our behalf.; second (Jim); passed unanimously
- Lou suggested our New England Clinic Director should have more help with marketing the event; Frank believes the Marketing Director should handle this;

## 12. Jim adjourned the meeting at 8:15 p.m.; next Executive Committee meeting TBD